

# CONTRACTORS QUESTIONNAIRE

1. Applicant: \_\_\_\_\_  
 Years in business under current name: \_\_\_\_\_  
 List all business names the applicant has used in the past: \_\_\_\_\_  
 \_\_\_\_\_
  
2. Contractor's license number: \_\_\_\_\_ States in which you do business: \_\_\_\_\_
  
3. Percentage of operations: General Contractor \_\_\_\_\_% Subcontractor \_\_\_\_\_% Construction Mgr: \_\_\_\_\_%
  
4. Do you use Subcontractors?      Yes  No       If yes, please complete the following:
  - a. Percentage of subcontracted work: \_\_\_\_\_%
  - b. Annual subcontracting cost (including all of subs' labor and materials: \$ \_\_\_\_\_)
  - c. List the trades of the subcontractors you use and give the percentage of work they perform:  
 \_\_\_\_\_%    \_\_\_\_\_%    \_\_\_\_\_%    \_\_\_\_\_%  
 \_\_\_\_\_%    \_\_\_\_\_%    \_\_\_\_\_%    \_\_\_\_\_%
  
5. Do you collect certificates from all subcontractors?    Yes  No     What limit? \_\_\_\_\_
  
6. Estimates for next 12 months:  
 Payroll \$ \_\_\_\_\_ Sub-Contract Cost \$ \_\_\_\_\_ Gross Receipts: \$ \_\_\_\_\_  
 Prior Years:  
 1<sup>st</sup> Year    Payroll \$ \_\_\_\_\_    Sub-Contract Cost \$ \_\_\_\_\_    Gross Receipts: \$ \_\_\_\_\_  
 2<sup>nd</sup> Year    Payroll \$ \_\_\_\_\_    Sub-Contract Cost \$ \_\_\_\_\_    Gross Receipts: \$ \_\_\_\_\_  
 3<sup>rd</sup> Year    Payroll \$ \_\_\_\_\_    Sub-Contract Cost \$ \_\_\_\_\_    Gross Receipts: \$ \_\_\_\_\_
  
7. Indicate the percentage of construction work preformed by you:
 

<b><u>RESIDENTIAL</u></b> _____%	<b><u>COMMERCIAL</u></b> _____%
New Construction      _____%	New Construction      _____%
Remodeling              _____%	Remodeling              _____%
Other _____%	

**(Totals must equal 100%)**

8. Using percentage of payroll (under Direct) and percentage of contract costs (under Subbed), indicate the anticipated percentage of construction work you will perform over the next 12 months:

Type of Work	% Direct	% Subbed	Type of Work	% Direct	% Subbed	Type of Work	% Direct	% Subbed
Blasting			Grading			Roofing		
Bridge Building			Insulation			Seismic/Retrofitting		
Carpentry			Maintenance			Sewer		
Concrete			Masonry			Steel/Structural		
Demolition			Mechanical			Steel/Ornamental		
Drilling			Painting			Street/Road		
Earthquake			Plastering			Supervisory Only		
Electrical			Plumbing			Water/Gas Mains		
Excavation			Other					

9. Describe your four largest projects over the past five years, including values:

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10. List current projects currently underway or planned for the next year, including values:

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11. How many new homes will you build as a general contractor in the next year? \_\_\_\_\_  
 What is the greatest number of new homes you have built in any one-year? \_\_\_\_\_  
 If yes, how long ago? \_\_\_\_\_

12. How many additional insured endorsements do you anticipate needing in the next year? \_\_\_\_\_

13. Have you allowed or will you allow your license to be used by any other contractor for a project on which you have worked? Yes  No   
 Has any other licensing authority taken any action against you? Yes  No

14. Have you built or will you build on hillsides, terraces, landfills or Subsidence areas? Yes  No

If yes, please explain: \_\_\_\_\_

15. Have you been involved or will you be involved with blasting operations or any other hazardous work activity? Yes  No

If yes, please explain: \_\_\_\_\_

16. Do you perform or sub contract stucco/synthetic work (EIFS)? Yes  No

17. Have you built/demolished or will you build/demolish buildings or other structures in excess of four (4) stories? Yes  No

If yes, please explain: \_\_\_\_\_

18. Do you perform work above two stories in height? (other than interior remodel) Yes  No   
If yes, what percentage? \_\_\_\_\_% Maximum Height? \_\_\_\_\_  
Please describe: \_\_\_\_\_

19. Have you been involved or will you or your subcontractors be involved in any removal of asbestos, PCB's or other hazardous materials? Yes  No   
Removal or work on fuel tanks or pipelines? Yes  No

20. If you are a roofing contractor or perform roofing work, what percentages of operations are:  
Hot Tar \_\_\_\_\_% Torch Down \_\_\_\_\_% Foam \_\_\_\_\_% Excess 4 Stories \_\_\_\_\_%  
Modified Bitumen \_\_\_\_\_% Other \_\_\_\_\_% Explain: \_\_\_\_\_

21. Will you or your subcontractors perform any Mold Remediation Work? Yes  No   
If yes, is coverage in place? Yes  No   
Name of Insured? \_\_\_\_\_

22. Have you performed or will you or your subcontractors perform any work below grade: Yes  No   
Maximum Depth: \_\_\_\_\_% % of operations: \_\_\_\_\_  
Any shoring, underpinning, cofferdam or caisson work? Yes  No   
If yes, please explain: \_\_\_\_\_

23. Have you worked or will you or your employees work under U.S. Longshoremen's and Harbor Workers Act or Jones Maritime Act? Yes  No

24. Do you have operations other than contracting? Yes  No   
Covered by other Insurance? Yes  No   
If yes, please explain: \_\_\_\_\_

25. Are these operations to be covered by this insurance? Yes  No

26. Do you have a formal safety program in place? Yes  No

27. Has or will any work involve the construction of, or be for,  
condominiums, townhouses or apartments? Yes  No   
If yes, is the work new construction? Yes  No   
Repair only? Yes  No
28. Will you be working in any new tracts? Yes  No   
(if yes, maximum number of homes in **ENTIRE** tract \_\_\_\_\_)
29. Have you ever worked in new condominiums/townhouses or new tracts? Yes  No   
If yes, how long ago? \_\_\_\_\_
30. Have you or will you ever convert apartments to condominiums? Yes  No
31. Any unusual exposures/operations not otherwise covered by this questionnaire? Yes  No   
If yes, please explain: \_\_\_\_\_
- 32a. Have there been any losses, claims or suits against you in the past five years? Yes  No
- b. Are there any claims or legal actions pending against any of the entities  
named on the application? Yes  No
- c. Do any of the entities named in the application have knowledge of any  
pre-existing act, omission, event, condition or damages to any person or  
property that may potentially give rise to any future claim or legal action  
against any such entity? Yes  No
- d. Have you been accused of faulty construction the past 5 years? Yes  No
- e. Have you been accused of breaching a contract in the past 5 years? Yes  No

**WARRANTY:** The purpose of the Supplemental Questionnaire is to assist in the underwriting process. Information contained herein is specifically relied upon in determination of insurability. The undersigned, therefore warrants that the information contained herein (consisting of four pages) is true and accurate to the best of his knowledge, information and belief. The Supplemental Questionnaire, and the application to which it is appended, shall be the basis of any insurance policy that may be issued and will be part of such policy.

Signature of Applicant: \_\_\_\_\_

Name & Title: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant(s) or applicant's employees supervise subs or perform the following trades (enter sub contract cost and/or employee payroll whichever is applicable or enter an "X" if not applicable):

<u>Class</u>	<u>Subbed Cost</u>	<u>Employee Payroll</u>
Alarm Systems	\$ _____	\$ _____
Airway Runway or Warning Apron Construction	_____	_____
Bridge Construction	_____	_____
Building Sprinklers	_____	_____
Caisson or Cofferdam Work	_____	_____
Carpentry - Dwellings	_____	_____
Carpentry - Interior	_____	_____
Carpentry - Other	_____	_____
Concrete Const - Driveways, Sidewalks or Parking Areas	_____	_____
Concrete Const -Other Flat Work	_____	_____
Dam Construction	_____	_____
Drywall/Wallboard Installation	_____	_____
Electrical Work - Within Buildings	_____	_____
Electrical Work - Other	_____	_____
Excavation	_____	_____
Exterior Insulation Finishing Systems	_____	_____
Fireproofing	_____	_____
Grading of Land	_____	_____
Masonry	_____	_____
Pile Driving	_____	_____
Plumbing - Residential	_____	_____
Plumbing - Commercial	_____	_____
Plumbing - Waterlines (street to building)	_____	_____
Roofing - Residential	_____	_____
Roofing - Commercial	_____	_____
Sewer Main Construction	_____	_____
Street/Road Construction	_____	_____
Street/Road Paving or Repaving	_____	_____
Swimming Pool - Installation	_____	_____
Tank Construction/Installation	_____	_____
Tank Removal	_____	_____
Water Main Construction	_____	_____
Wrecking of Buildings or Structure	_____	_____
Totals:	_____	_____